Regulations for Reviewing Applications and Granting Funding in the Program for Actions for Students

A.

Regulations

1. Excellence Initiative [IDUJ] – Actions for Students covers the costs of:

1.1. Student participation in specialized forms of education – such as courses and summer schools – that enhance their methodological, transversal, and research competences;

1.2. Active student participation in scientific conferences – including plenary lectures, presentations, reports, posters, or leading workshops – that enhance their methodological, transversal, and research competences.

2. The result of the funded activity should be:

2.1. In the case of participation in specialized forms of education – submission of the original certificate of course or summer school completion. If obtaining the certificate requires a presentation, paper, etc., the materials used to obtain the certificate must be attached;

2.2. In the case of participation in scientific conferences – submission of a certificate of attendance along with the presentation materials specified in the application (e.g., text of the lecture, presentation, report, poster, or workshop protocol).

3. Applications for funding travel will be individually assessed for quality by the IDUJ Faculty Committee for student activities, based on the following criteria:

3.1. Scientific quality of the event (e.g., the prestige of the institution organizing the workshop or conference);

3.2. A positive opinion from the scientific supervisor[1];

3.3. Relevance to the applicant's individual scientific development, as described by the applicant and confirmed by the scientific supervisor;

3.4. Justification of the proposed costs.

4. A condition for settling the funding of active participation in a conference is the dissemination of the funding source (e.g., the funding source should be mentioned in the presentation). In the case of post-conference publication, the funding source must be stated.

[1] The reviewer is asked to indicate the basis for being recognized as the applicant's scientific supervisor.

Example funding statement: "This research was supported by a grant funded by the Strategic Program Excellence Initiative at the Jagiellonian University."

5. The application may concern the participation of one person in one event.

6. Each applicant may receive funding no more than once per calendar year for each of the two activities mentioned in point 1.

7. The application must be submitted at least two months before the planned event.

8. The project must be settled within 9 months from the end of the funded event, but no later than one month before the planned diploma exam date (if applicable).

10. Within 14 days of receiving the decision of the IDUJ Faculty Committee, the applicant has the right to appeal to the Appeals Committee, citing a violation of the provisions of these Regulations. The Appeals Committee will issue a decision within 21 days of receiving the appeal, and this decision is final.

B.

Required Documents

1) Application form

2) Information on the relevance of the event to the applicant’s individual scientific development, confirmed by the scientific supervisor

3) Opinion of the scientific supervisor

4) Budget estimate