Regulations for Reviewing Applications and Granting Funding in the Program for Financing Research Trips of Employees (Financing Research Trips, FRT)

1. FRT covers the costs of conference trips, scientific internships, working meetings, queries, and other trips that contribute to enhancing scientific excellence for individuals employed at the Faculty of Philosophy as academic teachers.

2. The outcome of the funded activity should be:
   2.1 Submission of a manuscript for an article, monograph, or monograph chapter to prestigious journals or publishers,
   or
   2.2 Submission of a grant application as an independent applicant, consortium leader, or WP leader in calls for external funding (e.g., Horizon Europe, ERC programs, NCN/NSC and NCBiR/NCRD programs)

3. Applications for financing research trips will undergo individual qualitative assessment by the Faculty Excellence Initiative Committee, considering the following criteria:
   3.1 In the case of conference trips, active participation in the event is required (presentation, poster, etc.);
   3.2 Scientific quality of the event (prestige of the conference or host institution);
   3.3 Connection with the planned scientific outcome (submission of a publication or grant application);
   3.4 Relevance of the trip in terms of the scientific objective, i.e., preparation of a publication or grant application;
   3.5 Justification of planned expenses.

4. A condition for settling the funding is the inclusion of information about the funding source in the publication (in the case of the planned effect in the form of a publication). An example of funding acknowledgment: “This research was supported by a grant funded by the Strategic Program Excellence Initiative at the Jagiellonian University.”

5. In the case of trips resulting in multi-author publications, priority is given to trips where the applicant is the first or corresponding author. Other situations will be considered based on the applicant's justification.

6. Applications for trips involving research teams are not considered. The applicant must submit the application individually.

7. The application may pertain to participation in one event only.

8. Restrictions on funds allocated to the applicant in the call:
   8.1 Each person may receive funding for no more than two trips in a calendar year;
   8.2 The total funding in a given calendar year may not exceed 20,000 PLN.

9. The project must be settled within 9 months of the end of the financed event. In justified cases, an extension of this deadline may be requested by the applicant.

10. Within 14 days of receiving the decision from the Faculty Excellence Initiative Committee, the applicant has the right to appeal to the Appeals Committee, citing violations of these Regulations. The Appeals Committee will issue a decision within 21 days of receiving the appeal, and this decision is final.